



Volunteer Application Form

Strictly Private and Confidential



Personal Information	
First Name(s)	
Surname	
Address	
Date of Birth	
Home Telephone Number	
Mobile Telephone Number	
Email Address	

Strictly Private and Confidential



Please state briefly why you are interested in becoming a CafeUnity Volunteer and what skill you consider useful.

--

Referee

Please give the name and contact details of both a person of standing in the community and a suitable Church Minister or spiritual leader who have known you for two or more years.

--

Would you be interested in being involved with the CafeUnity Youth Initiative held at CafeUnity on Tuesday and Wednesday early evening (please circle) YES / NO

If you are applying for a post that involves working with children and vulnerable adults it will be necessary for you to undergo a Criminal Records Bureau Advanced Disclosure checking procedure.

Please return this completed form to:

The Manager
CAFEUNITY
228 Finney Lane
Heald Green
Cheshire
SK8 3QA

Strictly Private and Confidential



Guidelines for Conduct

While on the premises

No smoking

No alcohol consumption

No swearing, threatening or abusive behaviour

No race, age, ethnic, sexuality or disability discrimination

No unsupervised / unauthorised access to the café premises

All volunteer staff are expected to follow the instructions / directions given to them by the manager of the Café.

NO unauthorised food or drink is to be brought into or offered for sale at the café (Food Safety Act 1990)

Volunteer staff under the age of 16 are required to obtain a work permit and are **NOT** allowed to enter the counter area or operate the dishwasher for any reason.

All staff at the Café must wash their hands at the start of a work period, after visiting the toilet, handling rubbish or cleaning duties.

The handling of any unpackaged food will only be done using food serving tongs or disposable gloves provided in the kitchen.

Any volunteer staff or member of the public / customer in the café who does not abide by these guidelines will be informed that it is unacceptable behaviour and disregard of the Guidelines for Conduct will result in the person being asked to leave the premises

Volunteer staff should be aware that the above points are Café Unity policy and disregard for them will be grounds for disciplinary procedure or instant dismissal (in the case of gross misconduct).

**I understand and agree to abide by the volunteer staff
Guidelines for Conduct**

Signed _____

Any issues or concerns with your role as a volunteer or operation of the Café, please talk to Dave or Ron Caseley.

Strictly Private and Confidential